



AVATAR Facilitator/Coordinator Conference Call Meeting Minutes (DRAFT)
7/10/2014

Meeting Minutes

Meeting:	AVATAR FACILITATOR/COORDINATOR CONFERENCE CALL 940-369-7186		
Date:	July 10, 2014		
Start Time:	11:00 AM	End Time:	12:00 PM
Location:	Conference Call		
Participants:	Jean Keller, Mary Harris, Amy Mougey, Joe Martin, Kathy Harvey, Chris Kanouse, Kathy Wright-Chapman, Karan Duwe, Robin Adkins, Traci Terrill, Jessica Acosta, Priscilla Martinez		
Meeting Purpose:	Discuss AVATAR plans for vertical alignment through College Preparatory Courses in 2014-15		
Preparation Required:	Participation in conference call		

Topic	Discussion Leader	Desired Outcome
<ul style="list-style-type: none"> Welcome and Roll Call – 11:00 AM Follow up from March 6 and June 6 AVATAR Coordinator/Facilitator meetings and June 17 Statewide AVATAR Advisory Committee meetings- 11:05 AM 	<p>Jean Keller & Mary Harris</p> <p>Jean Keller & Mary Harris</p>	<ul style="list-style-type: none"> Jean Keller welcomed all committee members, and took roll call. With the March 6, 2014, Mary Harris said to read through the section of your regional updates, and let Amy Mougey if corrections need to be made. Mary Harris said the Statewide Advisory Committee had a conference call on June 17, 2014, and much of the discussion was about college preparatory courses. <ul style="list-style-type: none"> New regions may be joining AVATAR. However, their college preparatory courses may be implemented beginning in August, which means we may not have any input in terms of course content. There will be an opportunity to talk about assessments, and what is acceptable in the course to be able to say the student is college ready after completion of the course. The committee discussed professional and what will make the college preparatory courses sustainable in our state over time.



AVATAR Facilitator/Coordinator Conference Call Meeting Minutes (DRAFT)

7/10/2014

<ul style="list-style-type: none"> • Update on meeting with ESC Statewide Core Group, July 9, 2014- 11:10 AM • How to involve additional regions 11:15 • AVATAR College Preparatory Course Data College 11:20 	<p>Jean Keller & Mary Harris</p> <p>Group Discussion</p> <p>Group Discussion Mary Harris</p>	<ul style="list-style-type: none"> • Jean Keller and Mary Harris attended the ESC Statewide Core Group meeting on July 9, 2014. The goal was to get all of the regional service centers involved next year. We received agreements from all of the ESCs except Region 18. We will reach out to them to secure the agreement. • Karan Duwe said she would be willing to work with Regions 14 and 18. • There was a discussion about a potential problem with the rural areas offering face-to-face courses, and they may have to reach out to others to offer the courses. • Jessica Acosta (Region 20) said their college preparatory courses would be based off of their portfolio assessments. Also, they have created rubrics for assessment. <ul style="list-style-type: none"> ○ Their teams want to create professional development opportunities. They had two days of professional development and one day of collaboration/lesson planning for ELA. In the fall, they will have three more days of one-session workshops. ○ Currently, they are opting out of MOU. • Chris Kanouse (Region 10) said they have done extensive work and the MOUs are out. During their collaboration, we chose to use English language arts and mathematics consultants for the content area. <ul style="list-style-type: none"> ○ We are partnering with Texas Woman's University and Texas A&M – Commerce. ○ We have developed three large writing and literature analysis tasks and provided the rubric. The rubric will stand for the successful completion for course. ○ Mathematics is full year course. Successful completion of the course is the final examination and the district writing policy. ○ We are conducting a one day of review for the teachers on how to use materials throughout the school year. • Kathy Harvey (Region 9) said their next meeting is scheduled for September 12, 2014, and Collin College is conducting the meeting. Their instructors will do training on how to use curriculum they developed for math and English language arts. We will not
--	--	--



AVATAR Facilitator/Coordinator Conference Call Meeting Minutes (DRAFT)
7/10/2014

<ul style="list-style-type: none"> • AVATAR College Preparatory Course Deliverables Target Dates 11:35 	<p>Group Discussion Jean Keller</p>	<p>be offering dual credit.</p> <ul style="list-style-type: none"> ○ Vernon wants to initiate MOU with the ISDs. <p>Share information of progress in involvement of the following regions with AVATAR College Preparatory Course Strand: 3, 4, 5, 8, 13, 14, 17, 18, 19. Request coordinators help.</p> <ul style="list-style-type: none"> • Jean said AVATAR College Preparatory Course Deliverables Target Dates are a draft and suggestions are helpful. • Chris Kanouse suggested changing the October 15, 2014, date to November 1, 2014, in order to have the time to get the information needed. She also suggested changing the November 15, 2014, date to December 15, 2014. <ul style="list-style-type: none"> ○ There was discussion of the timeline not being feasible to collect data for each district because of the scope and size of the partnerships. Jean Keller said they would review the dates to see if they will work. ○ There was discussion that the September 15, 2014, date was feasible. ○ Jean Keller said the goal of the first semester is gathering the logistics and the second semester goal is gathering the outcomes. • Mary Harris said they would like to collect information each month about what is going on around the state. They will hold telephone conference calls to look at what is working well in different regions to share best and/or unique practices. Also, it may be necessary to hold two calls rather than one so people have the opportunity to talk and share during the phone call.
<ul style="list-style-type: none"> • Role of coordinator/facilitators with respect to College Preparatory Courses 11:45 	<p>Group Discussion</p>	<ul style="list-style-type: none"> • Mary Harris asked the coordinators/facilitators on how they are planning to spend their \$10,000? Mary also said depending on how you choose your funding will effect on how you proceed with AVATAR. • Karan Duwe said it is difficult in gathering people at the same place and time is very challenging. They are focusing on Howard College and Angelo State. • Robin Adkins said at the June 2014, P-16 Council Executive Meeting the committee wanted the money to benefit all districts in the region. Amarillo College and Amarillo ISD are working together to develop college preparatory courses. Some of the money will be used to provide stipends for the teachers. • Kathy Wright-Chapman said on July 28, 2014, the four 2-year institutions are meeting. They have sixteen campuses in their area. We want to know what is going on and how to help them as well as how to help campuses that have not done much in the past. We



AVATAR Facilitator/Coordinator Conference Call Meeting Minutes (DRAFT)
7/10/2014

<ul style="list-style-type: none">• Adjournment, 12:00	Jean Keller	<p>will be asking who would like to partner with us and collect data. Kathy agreed with Karan Duwe that it is difficult to gather people at the same place and time.</p> <ul style="list-style-type: none">• Jean Keller thanked everyone for the good discussion and input.
--	-------------	--