

**AVATAR Partnership Region: \_\_\_\_12\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Meeting/Session Documentation Form**

Form should be completed after each meeting and given to the Regional AVATAR Coordinator/Facilitator

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Meeting:** | Regional AVATAR Partnership meeting | | | | |
| **Meeting Purpose:** | Discuss AVARTAR Project and possible partnerships | | | | |
| **Date:** | 9/19/2012 | **Start Time:** | 8:30 | **End Time:** | 10:00 |
| **Meeting Coordinator/ Facilitator:** | Christine Holecek | **Location:** | | Midway ISD | |
| **Meeting Recorder:** | Sheryl Kattner-Allen | **Meeting Timekeeper:** | | Ashley Canuteson | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Time** | **Topic** | **Format** | **Discussion Leader** | **Desired Outcome** |
| 8:35 | Welcome and Introduction | P | Brent Merritt, Asst. Supt. Midway ISD  Ashley Canuteson, CTE Director Midway ISD | Knowing the attendees and the organizations represented at the meeting. |
| 8:50 | Training Updates and AVATAR Presentation | P | Chris Holecek | Commitment to participating in the AVATAR project |
| 9:20 | HOT State of Education Report | P | Dr. Paul Illich, McLennan Community College | Overview of regional data |

**Agenda Format Key:** P = Presentation, F = Feedback, D = Decision-Making, W = Work Group, O = Other, with explanation

**AVATAR Meeting Minutes**

|  |  |  |
| --- | --- | --- |
| **Action Item** | **Person Responsible** | **Due Date** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Notes** | | |
| Each ISD is to name at least one ELA/R teacher to serve on the core team  Each IHE is to name at least one ELA/R faculty to serve on the core team  English 1301 will reviewed  Opportunities for Faculty Exchange will be made available for participants  McLennan Community College will be the host for the AVATAR meetings | | |

**Meeting Participant List**

|  |  |  |
| --- | --- | --- |
| **Name** | **Title** | **Organization/Institution** |
| Ashley Canuteson | CTE Director | Midway ISD |
| Dr. George Kazanas | Superintendent | Midway ISD |
| Sheryl Kattner-Allen | Outreach Coordinator | Texas State Technical College |
| David Wimberly | Principal | Connally ISD |
| Lynn Burleigh | CTE Contact | Axtell ISD |
| Chris Holecek | CTE Specialist | ESC Region 12 |
| Dr. Jerry Maze | Executive Director | ESC Region 12 |
|  | Principal | Robinson High School |
| Rianna Hinkley |  | CORD |
| Traci Marlin | Public Relations | Midway ISD |
| Jeanie Johnson | Executive Director for Administrative Services | Midway ISD |
| John E. Hudson | Asst. Supt. | McGregor ISD |
| Dr. Doug Rogers |  | Baylor University |
| Donna McKethan | Director of College and Career Readiness | Waco ISD |
| Dr. Fred Hills | Dean of Arts and Sciences | McLennan Community College |
| Dr. Paul Illich | Vice President | McLennan Community College |
| Scot Kelley | Supt. | Penelope ISD |
| Dr. Becky Musil | Provost | Texas State Technical College |
| John Turpin | Supt. | Mexia ISD |
| Dr. Steve Harris | Director | Tarleton State University |
| Jennifer Ingram | CTE Contact | Bosqueville ISD |
| Clint Dennard | Coordinator | Tarleton State University |
| Tancy C. Horn-Hohnson | Coordinator | Tarleton State University |
| Rene Clayton | Business Outreach | HOT Workforce Solutions |
| Eunice Williams | Planner | HOT Workforce Solutions |
| Beth Halprin | Tech Connect | Texas State Technical College |
| Lynn Wisley | Counselor | Reicher Catholic High School |
| Dr. Brent Merritt | Asst. Supt | Midway ISD |
| Anthony Price | Supt. | Rosebud-Lott ISD |
| Crystal Anthony | 1st Generation Specialist | McLennan Community College |
| Nanette Torres | Recruiting Services | Texas State Technical College |
| Lynn Burleigh | CTE Contact | Axtell ISD |