

Action Plan – April 2015 to August 2016

 ESC Region \_\_12\_\_\_\_ or Other Organization \_\_\_\_\_\_\_\_

Date of Action Plan submitted to UNT \_\_\_\_8/17/2015\_\_\_\_\_\_\_\_

Members of Partnership (Please list all)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name (include yourself) | District/University/Workforce or P-16 Council | Title/Position | Email | Phone |
| Christine Holecek | ESC Region 12 | Education Specialist | cholecek@esc12.net | 254-297-1284 |
| Dr. Fred Hills | McLennan Community College | Dean, Arts,  Sciences & Business | fhills@mclennan.edu | 254-299-8661 |
| Sheryl Kattner Allen | Texas Sate Technical College | College Readiness & Advancement, Dual Enrollment Coordinator | Sheryl.kattnerallen@tstc.edu | 254-867-3875 |
| Donna McKethan | Waco ISD | Director, Career & Technical Education | Donna.mckethan@wacoisd.org | 254- 755-9573 |
| Ashley Canuteson | Midway ISD | Coordinator for college & career readiness | Ashley.canuteson@midwayisd.org | 254-761-5613 |

Goals of partnership (These sample goals should be modified to focus on your specific areas of endorsement and vertical alignment.)

1. Develop ISD, post-secondary, and workforce/ P-16 partnerships appropriate to local endorsement options
2. Facilitate offering and documentation of College Preparatory Courses (CPCs) of the partnership
3. Continue dialog with counselors and admissions specialist on seamless transition from high school to college

Objectives supporting your goals

 1. Inviting CTE teachers for secondary and post-secondary to participate in the AVATAR Project. Partnership members will identify endorsement areas that meet the need of the local workforce board demand occupations. Six year plans will be created to help students transition from secondary to post-secondary

 2. Continue marketing the college prep courses offered by MCC and TSTC. Collect data on the high schools that complete MOU’s, # of schools offering courses, # of students enrolling in courses, # of students successfully passing courses and # of students enrolling in MCC and TSTC.

 3. Update the FAQ document developed by counselors. Work on a document to share will all high school graduates that answers the question What do all high school graduates need to know to successfully enter college?

Plan of Work

|  |  |  |  |
| --- | --- | --- | --- |
| # of Related Objective(s) Above | Activity | Planned Evidence of Implementation | Planned Evidence of Impact  |
| 1 | Invite CTE teachers to participate in the AVATAR project | Signed AVATAR Contract with participants | Teacher awareness of programs offered by MCC and TSTC |
| 1 | CTE Teachers for secondary and postsecondary meet at least 6 times during the school year | Sign-In Sheets6 year plans posted on HOT P-20 Website | Increase awareness of demand occupations in the region |
| 2 | HOT P-20 Summit | State of Education ReportPosted on HOT P-20 website | Increase awareness of students needing developmental education.  |
| 2 | Implement College Prep Courses | MOU’s | # of students completing College Prep course and enrolling at MCC or TSTC  |
| 3 | College Transition Plans | Completion of Counseling Document added to HOT P-20 website | # of school districts utilizing documents |
| 3 | FAQ document updated,Profile of a College Student distributed | Final FAQ document,Final Profileadd to HOT P-20 website | # of students entering MCC or TSTC from HOT Region |

Timeline, Responsibility, Resources, and Evaluation

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date | Activity  | Who is Responsible | Resources Needed | Associated Evaluation |
| September | HOT P-20 Summit | Dr. Fred Hills | ESC site, breakfast, supplies, print materials, keynote speaker | Workshop evaluations |
| October | AVATAR Course Team Meetings | Chris Holecek, Jeni Janek, Kandace Beckham, Denise Bell, Shirley Strong, TBD-Math Specislist | MCC site, breakfast, supplies, print materials | Formative Assessment of goals |
| January | AVATAR Course Team Meetings | Chris Holecek, Jeni Janek, Kandace Beckham, Denise Bell, Shirley Strong, TBD-Math Specislist | MCC site, breakfast, supplies, print materials | Formative Assessment of goals |
| February | AVATAR Course Team Meetings | Chris Holecek, Jeni Janek, Kandace Beckham, Denise Bell, Shirley Strong, TBD-Math Specislist | MCC site, breakfast, supplies, print materials | Formative Assessment of goals |
| April | AVATAR Course Team Meetings | Chris Holecek, Jeni Janek, Kandace Beckham, Denise Bell, Shirley Strong, TBD-Math Specislist | MCC site, breakfast, supplies, print materials | Formative Assessment of goals |
| May | AVATAR Course Team Meetings | Chris Holecek, Jeni Janek, Kandace Beckham, Denise Bell, Shirley Strong, TBD-Math Specislist | MCC site, breakfast, supplies, print materials | Summative Assessment of goalsBy online survey |
| June | Connect3 Conference participation and Counselor’s Appreciation Luncheon | Chris Holecek, Jeni Janek, Kandace Beckham, Denise Bell, Shirley Strong, TBD-Math Specislist | Conference Registration Fee, Certificates and Frames, breakfast & lunch | Celebration of success and awarding of certificates |

Budget plan

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Anticipated activity  | Personnel cost/Stipends | Travel | Materials/Supplies | Food | Room costs Registration Costs |
| HOT P-20 Summit |  |  |  |  | $ 400 |
| 5 Course Team meetings | $4,000 |  | $ 500 | $ 500 |  |
|  Connect3 Conference |  |  |  |  | $ 2,800 |
|  Counselor’s Luncheon |  |  |  | $ 300 |  |
|  |  |  |  |  |  |
| TOTAL | $4,000 |  | $ 500 | $ 800 | $3,200  |