

**AVATAR Partnership Region: 2**

**Meeting/Session Documentation Form**

Form should be completed after each meeting and given to the Regional AVATAR Coordinator/Facilitator

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| **Meeting:** | AVATAR Team Meeting | | | | |
| **Meeting Purpose:** | Focus of Work; Symposium Planning | | | | |
| **Date:** | January 21, 2014 | **Start Time:** | 3:10 p.m. | **End Time:** | 4:00 p.m. |
| **Meeting Coordinator/ Facilitator:** | Janet M. Cunningham | **Location:** | | STAR Annex | |
| **Meeting Recorder:** | Janet M. Cunningham | **Meeting Timekeeper:** | | Connie Nowell | |

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| **Time** | **Topic** | **Format** | **Discussion Leader** | **Desired Outcome** |
| 3:10 p.m. | Welcome | Discussion | Janet Cunningham |  |
| 3:17 p.m. | Discussion Items | Discussion | Janet Cunningham |  |
| 3:54 p.m. | Payments for Fall | Presentation | Janet Cunningham |  |
| 3:55 p.m. | Next Meeting | Discussion | Janet Cunningham | Set date |

**Agenda Format Key:** P = Presentation, F = Feedback, D = Decision-Making, W = Work Group, O = Other, with explanation

**AVATAR Meeting Minutes**

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| **Action Item** | **Person Responsible** | **Due Date** |
| Discussion Items:   1. Mathematics Symposium   Dr. Cunningham presented the program for the event and each session was discussed. The title for the symposium was changed to better reflect what we are trying to accomplish. Suggestions were made to fill open presenter slots. Dr. Cunningham will revise the flyer and see that it is set out. The lunch menu was decided.   1. Legislative/Curriculum Updates   Educational institutions are still waiting for information from the State.   1. College Readiness Course   This course is a part of HB5 and must be in place in the fall. Universities should partner with public schools so that those public schools can provide a college readiness course. Not much progress has been made along these lines. | Dr. Cunningham will complete flyer for distribution and will contact possible presenters to fill vacant slots. Dr. Cunningham will finalize lunch menu. All members should publicize event.  Institutions to continue to work to complete this. | January 22, 2014 for flyer |
| Payments for Fall | Dr. Cunningham distributed stipends to members who were present. |  |
| Next meeting – Monday, February 10, at 3:10 p.m., STAR Annex, 4201 Calallen Dr., Room D-9. | Dr. Janet Cunningham |  |
| **Notes** |  |  |
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**Meeting Participant List**

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| **Name** | **Title** | **Organization/Institution** |
| George Tintera | Associate Professor | Texas A&M University-CC |
| Shere Salinas | Secondary Math Specialist | Corpus Christi ISD |
| Dr. Janet M. Cunningham | Executive Director | E2E Partners (P-16 Council) |
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