

**Action Plan – April 2015 to December 2015**

**MIDTERM REPORT**

**UTPA/UTRGV 2015**

**Date of Action Plan submitted to UNT July 2015**

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**Goals of partnership** (These sample goals should be modified to focus on your specific areas of endorsement and vertical alignment.)

1. Develop ISD, post-secondary, and workforce/ P-16 partnerships that strengthen the HB5 courses and if appropriate to local endorsement options
2. Facilitate offering and documentation of College Preparatory Courses (CPCs) of the partnership
3. Deepen vertical alignment of the ELA, math, and science offerings of ISD and post-secondary partners

**Objectives supporting your goals**

1. All three vertical alignment teams will actively support professional development in their disciplines for the region.

2. Data will be collected and analyzed to assess the progress of students who earned ELA and/or Mathematics waivers from four school districts.

3. A career focused vertical alignment team will recommend actions to improve transitions for students as they move from high school endorsements to credential and/or degree.

**Plan of Work**

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| --- | --- | --- | --- | --- |
| **# of Related Objective(s) Above** | **Activity** | **Planned Evidence of Implementation** | **Planned Evidence of Impact** | **Midterm Report** |
| 1 | Hold monthly meetings in all VATs | Provide agendas and minutes of each monthly meeting of the VATs | 80% of group attend regularly  Each group provides an action plan for year | **MET** FOR SCIENCE (3 MEETINGS)  **NOT MET** MATH AND ELA |
| 1 | Monthly ZOOM meetings | Number of teachers calling for assistance | 80% of teachers fill out survey | **Cancelled** due to poor attendance |
| 1 | New Objective to take the place of ZOOM monthly meetings:  Four trainings for ELA and four trainings for math | List of attendees | CPC courses should be taught with fidelity this year—assessment team will be evaluating this through IRB | **PARTIAL MET**  Two trainings each have been conducted |
| 1 | Summer Professional Development  Workshop for new teachers to CPCs | Attendance for new teachers to the ELA and Math CPC | 80% of new teachers attend the summer workshop | **MET**  Agenda and teacher list |
| 1, 3 | Send a formal letter of recognition to principals informing them of their teachers’ interest in the education of RGV students. | Copy of letters | Create 80% attendance to VAT monthly | **NOT MET** |
| 2 | Received IRB permission to enter selected districts | Checklist of trips | Provide IRB permission letter of approval | **MET**  see IRB approval letter |
| 2 | Collect data and analyze data | Checklist of districts and IHEs used | Final report | **NOT MET**  Request Made  First Semester will be calculated in January |
| 1,3 | VAT teachers attend meetings | Meeting attendance | End of Year Survey | **NOT MET**  Teachers are not attending the VAT Replaced with the Advisory CORE |
| 1,3 | VAT teachers provide one professional development as a team to regional teachers | Region One calendar | Attendance at the professional development | **MET** Science teachers presented at October Conference |
| 3 | Partnership will review endorsements and academic programs and select a career area of common interests. | Minutes from meetings | End of year report on recommendations of the VAT | **PARTIAL MET**  Dr. Sylvia Leal has done extensive work |
| 1,2,3 | Create a revised core advisory team with representatives from all IHEs, Region One, and all ISDs | Minutes of committee meetings | Each members cite three improvements for their students in transitions from high school to college/university | **PARTIAL MET**  The new list is included in this updated action plan |

All teachers who assisted with the summer updates received a certificate (see Martha Ocanas) as a note of appreciation as well as professional development hours granted by the university. Each one of their superintendents also received a letter from our office indicating our appreciation for the work they completed over the summer.

We participated in two conferences to present the college preparatory classes and to clear up any misunderstandings. I also participated in a P-16 conference as a panelist to help counselors understand their role in helping students succeed with the college preparatory courses. This outreach to our partnering districts have been a wonderful communication tool to ensure students are successful with our courses.

Data from the first semester will be computed by the end of January to ensure that students who earned the waiver are successful in their first year of college.

Finally, we met with Dr. Sylvia Leal concerning the work that has been completed concerning the endorsements and pathways into the UTRGV. We are going to partner with her to complete the work of endorsements. I have a power point that she shared with us and it will be sent along with the email. We will begin the work of endorsements and pathways together using resources from both divisions. I am very excited because I can see the possibilities and hope to work with the CORE advisory team to make this next step happen yet this year.

**Timeline, Responsibility, Resources, and Evaluation**

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| **Date** | **Activity** | **Who is Responsible** | **Resources Needed** | **Associated Evaluation** |  |
| September to August 2016 | Monthly meetings of all VATS begin | Shirley Mills, Virgil Pierce, Colin Charlton, Tim Sears, | Food and materials | Minutes from meetings | NOT MET |
| July 2015 | CORE Advisory Team | Shirley Mills, Jonikka Charlton, Tina Adkins | Food and coffee | Minutes and action plans | PARTIAL MET |
| September 2015 | Endorsements | Shirley Mills, Advisory Team Leadership | Food and coffee | P16 Council, selected districts and IHE persons to coordinate reports and minutes and action initiated | NOT MET |
| September 2015-2016 | IRB | Research Team | Mileage reimbursements | Trips to Districts | MET |
| September 2015-16 | IRB | Research Team | Laptops and video cameras | IRB | MET |