

**AVATAR Partnership Region: \_\_\_\_14\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Meeting/Session Documentation Form**

Form should be completed after each meeting and given to the Regional AVATAR Coordinator/Facilitator

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| **Meeting:** | Initial Partner Meeting |
| **Meeting Purpose:** | Discuss purpose of AVATAR Grant with new partners. Disseminate information gathered via Regional Partner PowerPoint. |
| **Date:** | 10/17/2012 | **Start Time:** | 1:00 p.m. | **End Time:** | 4:00 p.m. |
| **Meeting Coordinator/ Facilitator:** | Christy Barnett | **Location:** | Region 14 ESC Jones Room |
| **Meeting Recorder:** | Julie McQueen | **Meeting Timekeeper:** | Julie McQueen |

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| **Time** | **Topic** | **Format** | **Discussion Leader** | **Desired Outcome** |
| 1:00 | Introductions and meeting purpose | Discussion | Christy Barnett | Familiarity with personnel and purpose of the meeting |
| 1:15 | Present data from partner schools via powerpoint; placement tests requirements at various schools & developmental math placements | Discussion | Christy Barnett | Informational—see what data looks like for schools in our region; see what different requirements are at schools represented |
| 3:15 | Lack of true curricular alignment between high school & college; huge gap between high school teacher expectations & college professor expectations: what can we “fix”? | Discussion | Christy Barnett | Conversations without being confrontational; help students know expectations for post high school work; help bridge the gap between high school and college (awareness among participants); development of reference course profiles to help alignment between algebra 2 and college (technology usage in courses is point of concern) |

**Agenda Format Key:** P = Presentation, F = Feedback, D = Decision-Making, W = Work Group, O = Other, with explanation

**AVATAR Meeting Minutes**

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| **Action Item** | **Person Responsible** | **Due Date** |
| Meet November 15th from 3:30 – 5:00 to begin developing reference course profile: gather and send syllabi from college algebra courses and algebra 2 courses | All participants send syllabi to Christy Barnett for distribution to group | Before meeting date on Nov. 15th. |
| Invite additional people from universities and school districts to attend Nov. 15th meeting | Various members | Before Nov. 15th meeting |
| Possible development of list of needed course work for attendance at various colleges |  | None set |
| Action Plan | Christy Barnett | Oct. 29 |
| Presentation to P – 16 Council sometime in March—decided to wait until later in the year in order for presentation to include accomplished goals. |  | March 2013 |
| **Notes** |
| Possible contacts for group:McMurry: Beth Laurence, writing skills coordinator; Dr. Cynthia Martin, math professor, Amy Riordan, math instructor currently with Embry Riddle AeronauticsHardin-Simmons: Dr. Laura Pogue, former division chair for engineering & currently dean of undergraduate studies; Dr. Jonathan Mitchell, math professor, Dr. Potter, head of math departmentHaskell ISD: Kendra Bevel, high school math teacherMerkel ISD: Stephanie Sartor, high school math teacherAbilene ISD: high school math teacherPossibly add Angelo State, Tarleton State, and Texas Tech to university dataCheck information on slide #36—academic performance numbers are sameMay be able to get private university data from National Clearinghouse How do we help students overcome being “dragged along” in high school only to fail once they are on their own in college? |

**Meeting Participant List**

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| **Name** | **Title** | **Organization/Institution** |
| Christy Barnett | Curriculum Consultant | Region 14 ESC |
| Edward Morales | Principal | Roscoe Collegiate High School |
| Jay Baccus | Superintendent | Anson ISD |
| Rick Davis | High School Math Teacher | Albany ISD |
| Julie McQueen | Developmental Math Instructor | Abilene Christian University |
| Jessica Rieger | Math Instructor | McMurry University |
| Abbie Randolph | Executive Director | Abilene Regional P-16 Council |
| Roy Bartels | Dean of Technology | Western Texas College |