

**Action and Sustainability Plan – August 2012 to July 2013**

 **ESC Region II**

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| **Date** | **Vertical Alignment Actions** | **Resources Required and Persons Responsible** | **Evidence of Implementation** | **Evidence of Impact** |
| 8/13/12 | Form vertical alignment partnerships and team relationships | Coordinator | Attendance at AVATAR Training of Trainers Meeting | Discussion regarding training |
| 8/28/12 | Participate in “Next Step Video Conference” | Coordinator | Attendance at meeting | Use materials to prepare for first team meeting |
| 9/12/12 | Convene Vertical Alignment Partners | Coordinator/Research analyst | Agenda, minutes, data materials | Review of materials; additional data requested |
| 9/24/12 | Collect and report regional data through the development of regional data powerpoint | Coordinator | Prepare and submit data powerpoint |  |
| 10/10/12 | Create a greater understanding of the importance of sharing information at the Ready for College and Career Conference for Counselors | Coordinator/P-16 Council Team | Program, presentation materials, evaluations | Request by counselors to have more college and career readiness sessions |
| 10/11/12 | Provide Regional Update Report through a conference call | Coordinator | Participation in conference call |  |
| 10/17/12 | Convene Vertical Alignment Partners and promote student success through critical conversations and actions | Coordinators | Agenda, minutes, data presentation, assessment review, action plan | Discussion related to data and assessments; preliminary work on action plan |
| 10/18/12 | Provide AVATAR Update at Regional P-16 Council Meeting | Coordinator | Presentation materials; data powerpoint | Discussion related to assessments and college readiness |
| 10/24/12 | Provide information about the AVATAR project at the regional superintendents’ meeting | Coordinator | Agenda, presentation materials |  |
| 10/26/12 | Discussion regarding the importance of vertical alignment at the Public Education/Higher Education Summit | P-16 Council Team | Agenda, questions for panel discussion |  |
| 10/30/12 | Create greater awareness of college readiness standards through meeting with Calallen ISD counselors  | Coordinator | Agenda; meeting materials |  |
| 10/30/12 | Prepare and submit Action and Sustainability Plan | Coordinator | Action and Sustainability Plan |  |
| November 2012 | Provide update on vertical team’s progress through an individual follow-up call | Coordinator | Notes related to call |  |
| 11/14/12 | Promote student success through hosting a Ready for College and Career Conference for high school seniors | Coordinator/P-16 Council Team | Program, evaluations |  |
| 11/15/12 | Convene vertical team partners to promote students success through critical conversations related to secondary objectives and postsecondary expectations. | Coordinator | Agenda, minutes, materials (side-by-side), state objectives for mathematics, course syllabus for mathematics |  |
| 12/12/12 | Convene vertical team partners to create shared understandings and foundations by exploring regional efforts related to alignment | Coordinator | Agenda, minutes, presentation materials | Presentation by South Texas STEM Coalition, Project Lead Forward |
| 1/10/13 | Convene vertical alignment partners, secondary and postsecondary administrators, and P-16 council members for progress update through a conference call | Coordinator/Facilitator | Attendance at meeting, notes related to call |  |
| 1/16/13 | Provide P-16 Council with an update of vertical team’s progress | Coordinator/P-16 Council team | Agenda, presentation materials |  |
| 1/23/13 | Convene vertical team partners to review course syllabi and reference course profile information | Coordinator | Agenda, minutes, course syllabi, reference course profile information |  |
| February 2013 | Provide an update of progress through an individual follow-up call | Coordinator | Notes from call |  |
| 2/13/13 | Convene vertical team partners to promote student success through critical conversations related to an update regarding assessments and college readiness information | Coordinator | Agenda, minutes | Guest presenter |
| 3/6/13 | Convene vertical team partners to promote student success through critical conversations related to the planning of a mathematics symposium. | Coordinator | Agenda, minutes, planning documents |  |
| 3/7/13 | In a conference call, provide a regional update report, which includes reflection of curriculum, cross-disciplinary, and reference course profile conversations, and steps made to form 2013-14 vertical alignment team | Coordinator | Attendance at meeting; notes from conference call |  |
| 3/20/13 | Promote student success through critical conversations, actions and outcomes through the hosting of a math symposium | Vertical alignment team | Program, evaluations |  |
| April 2013 | Provide an update of progress through an individual follow-up call | Coordinator | Notes from follow-up call |  |
| 4/10/13 | Based on information gathered at team meetings and the mathematics symposium, create a vertically aligned document for mathematics | Coordinator | Agenda, minutes, vertically aligned document |  |
| 4/17/13 | Outreach and communicate the regional work by providing a presentation to the regional P-16 Council  | Coordinator | Agenda, minutes, presentation materials |  |
| May 2013 | Provide an update of progress through an individual follow-up call | Coordinator | Attendance at meeting; notes from follow-up call |  |
| 5/8/13 | Train 2013-2014 course team from Corpus Christi ISD and sustain the regional partnership and vertical alignment work | Coordinator | Agenda, minutes, partnership forms | Sustained vertical alignment regional partnership |
| 5/15/13 | Conduct regional vertical alignment partners’ Reflections, Celebrations and Next Steps 2013-14 | Coordinator | Partnership Created and Training Conducted and Documented | Sustaining Vertical Alignment Partnerships in Region |
| 5/24/13 | Submit 2013-14 Regional Vertical Alignment Action and Sustainability Plan and accounting of fund expenditures | Coordinator | Action plan; expenditure summary |  |
| 6/13/13 | Participate in TETN Statewide Vertical Alignment Network – Statewide Reflections, Celebrations, and Next Steps. | Coordinator | Attendance at meeting, notes from meeting |  |