

**AVATAR Partnership Region: 2**

**Meeting/Session Documentation Form**

Form should be completed after each meeting and given to the Regional AVATAR Coordinator/Facilitator

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| **Meeting:** | AVATAR Team Meeting |
| **Meeting Purpose:** | Future Plans |
| **Date:** | June 4, 2013 | **Start Time:** | 4:00 p.m. | **End Time:** | 5:30 p.m. |
| **Meeting Coordinator/ Facilitator:** | Janet M. Cunningham | **Location:** | Chili’s Restaurant |
| **Meeting Recorder:** | Janet M. Cunningham | **Meeting Timekeeper:** | Janet M. Cunningham |

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| **Time** | **Topic** | **Format** | **Discussion Leader** | **Desired Outcome** |
| 4:00 p.m. | Welcome  | Discussion | Janet Cunningham |  |
| 4:05 p.m. | Plans for the Future | Discussion | Janet Cunningham | Discuss plans |
| 4:45 p.m. | Mathematics Symposium | Discussion | Janet Cunningham | Discuss; Set date |
| 5:00p.m. | Stipends | Discussion | Janet Cunningham | Set amount |
| 5:25 p.m. | Next Meeting | Discussion | Janet Cunningham | Set date |

**Agenda Format Key:** P = Presentation, F = Feedback, D = Decision-Making, W = Work Group, O = Other, with explanation

**AVATAR Meeting Minutes**

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| **Action Item** | **Person Responsible** | **Due Date** |
| Plans for the Future – AVATAR Year 2Training Plans:Training details: Training for the new team will be on June 14, 2013 at the ME by the SEa Conference at TAMUCC. Janet will conduct the training.Dr. Silva will check on time and schedule with Faye Bruun; manual registrationRegistrations are due on Monday, June 10.Focus of Work:1. Math, algebra
2. Transition to new math TEKS
3. Providing information regarding legislative changes
4. Consistency among higher education faculty

Team Members: TAMUCC, TAMUK, Del Mar College, Coastal Bend College, and Calallen, Corpus Christi, Odem, and Robstown ISDs.Meetings for Next Year: Third Tuesday of each month (no December) from 2:30 p.m. to 4:00 p.m. | Janet Cunningham will prepare presentationMelana Silva will check on registration/ schedule for new trainingJanet Cunningham contact DMC Math Chair, Antonio David (adavid@delmar.edu)Contacts have been made by Janet | June 14, 2013 |
| Math Symposium - February 5 (February 12 alternate) at ESC from 9:00 a.m. to 3:00 p.m. | Melissa Morin will check on date and schedule meeting at ESC | August 1, 2013 |
| Stipends - $10 per meeting to be paid when grant payment is made. | Janet will write checks | August 1, 2013 |
| Next meeting – Tuesday, August 13, at 3:00 p.m. at Dr. Silva’s office at STAR Annex, 4201 Calallen Dr., Room D-9 | Janet will send out notices | August 1, 2013 |
| **Notes** |  |  |
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**Meeting Participant List**

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| **Name** | **Title** | **Organization/Institution** |
| Dr. Melana Silva | Curriculum Specialist | Calallen ISD |
| Paul Johnson | Math Instructor | Del Mar College |
| Melissa Morin | Consultant | ESC-2 |
| Dr. Janet M. Cunningham | Executive Director | Coastal Bend Partners for College and Career Readiness (P-16 Council) |
| Sandy Rippstein | Math Teacher | Calallen High School |
| Toni Norrell | Math Consultant | ESC-2 |
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