

**AVATAR Partnership Region: 9**

**Meeting/Session Documentation Form**

Form should be completed after each meeting and given to the Regional AVATAR Coordinator/Facilitator

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| **Meeting:** | Quarterly Meeting | | | | |
| **Meeting Purpose:** | Planning & Review | | | | |
| **Date:** | July 28, 2014 | **Start Time:** | 12:00pm | **End Time:** | 1:00pm |
| **Meeting Coordinator/ Facilitator:** | Kathy Harvey | **Location:** | | Region 9 Education Service Center | |
| **Meeting Recorder:** | Kathy Harvey | **Meeting Timekeeper:** | | Kathy Harvey | |
|  | Special Guest-Melanie Mayer |  | |  | |

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| **Time** | **Topic** | **Format** | **Discussion Leader** | **Desired Outcome** |
| 12:00 pm | Introductions, Welcome, Presentation | P | Kathy Harvey  Melanie Mayer | College Readiness: What Does That Look Like? A High School & College Instructor’s Perspective |
| 12:45 pm | Updates | P | Kathy Harvey | Math Update/HB 5 Planning Discussion |
| 12:50 | New member nominations | D | All | Nominate new members for AVATAR teams |

**Agenda Format Key:** P = Presentation, F = Feedback, D = Decision-Making, W = Work Group, O = Other, with explanation

**AVATAR Meeting Minutes**

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| **Action Item** | **Person Responsible** | **Due Date** |
| ELA/Math teams to meet in summer & research courses for College Prep Course Syllabi | Betty Carroll, Taleigha Murray, Christina Hoffmaster, Joe Johnston | August 18 to Kathy Harvey |
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| **Notes** | | |
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**Meeting Participant List**

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| **Name** | **Title** | **Organization/Institution** |
| Kathy Harvey | Facilitator | Region 9 Education Service Center |
| Melanie Mayer | Author, Presenter, High School ELA Teacher, Dual Credit Instructor | Corpus Christi ISD/Coastal Bend |
| Dr. Gary Don Harkey | Team Math | Vernon College |
| Dr. Karen Gragg | Team Math | Vernon College |
| Jessica Sutherland | Team Math | Vernon College |
| Lee Seaman | Team Math | Burkburnett ISD |
| Taleigha Murray | Team Math | Wichita Falls ISD |
| Joe Johnston | ELA Team Leader | Vernon College |
| Betty Carroll | ELA Team Leader | Midwestern State University |
| Erika Leopold | Team ELA | Wichita Falls ISD |
| Misti Spear | Team ELA | Wichita Falls ISD |
| Sandra Scheller | Team ELA | Wichita Falls ISD |
| Celeste Littlecreek | Team ELA | Vernon ISD |
| Joni Lemley | Team ELA | Region 9 Education Service Center |
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