

**AVATAR Partnership Region: \_\_\_17\_\_\_\_\_\_\_\_\_\_\_\_**

**Meeting/Session Documentation Form**

Form should be completed after each meeting and given to the Regional AVATAR Coordinator/Facilitator

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| **Meeting:** | Region 17 AVATAR Partnership Meeting  |
| **Meeting Purpose:** | Discuss new goals related to endorsements offered by ISDs and how post-secondary and workforce can provide support |
| **Date:** | June 18, 2015 | **Start Time:** | 11:00 am | **End Time:** | 1:30 pm |
| **Meeting Coordinator/ Facilitator:** | Heather Blount | **Location:** | Region 17 ESC |
| **Meeting Recorder:** | Shauna Lane | **Meeting Timekeeper:** | Heather Blount |

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| **Time** | **Topic** | **Format** | **Discussion Leader** | **Desired Outcome** |
| 11:00 am  | Welcome and Introductions | P | Heather Blount | Introduce all partners |
| 11:15 am | Project purpose and goals | P | Heather Blount | Partners will become familiar with the project and understand the overall purpose and goals |
| 11:25 | Overview of HB 5 New Graduation Plans and Endorsements | P | Heather Blount, Shauna Lane | Partners will have a basic understanding of new graduation plans and endorsement options |
| 12:00 | Lunch (working lunch) |  |  |  |
| 12:20 | Partnership Possibilities | F | Heather Blount, Shauna Lane | Discuss knowledge level of post-secondary and workforce regarding endorsements and new grad plans; and how post-secondary and workforce partners can support students and faculty related to new graduation plans and endorsements |
| 1:00 pm | Adjourn meeting |  | Heather Blount |  |

**Agenda Format Key:** P = Presentation, F = Feedback, D = Decision-Making, W = Work Group, O = Other, with explanation

**AVATAR Meeting Minutes**

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| **Action Item** | **Person Responsible** | **Due Date** |
| Set next meeting date | Heather Blount | July 30, 2015 |
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| **Notes** |